



Republic of the Philippines  
**Unified Student Financial Assistance System for Tertiary Education**

Ground Floor, Bldg. E, UP Ayala Land Technohub Complex, Commonwealth Ave. Diliman Quezon City  
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**MEMORANDUM FROM THE OFFICE OF THE EXECUTIVE DIRECTOR  
TES-17-2019**

For : **ALL CHED REGIONAL DIRECTORS**

**ALL UNIFAST REGIONAL COORDINATORS**

From : *Carmelita Yadao-Sison*  
**ATTY. CARMELITA YADAO-SISON MNSA, Ph.D.**  
OIC Executive Director IV, UniFAST *amg*

Subject : **SUBMISSION OF STATUS OF DOWNLOADING OF FUNDS TO HIGHER  
EDUCATION INSTITUTIONS (HEIs) WITH TERTIARY EDUCATION  
SUBSIDY (TES) GRANTEES FOR REPORTING TO THE UNIFAST BOARD  
TOMORROW, MARCH 27, 2019**

Date : March 26, 2019

On February 27, 2019, the UniFAST Board approved the Guidelines on the TES Disbursement and Monitoring System for Private Higher Education Institutions with validated TES Grantees during the transitory period in Academic Year 2018-2019. On March 7, 2019, the fund allotted for TES beneficiaries were transferred by CHED-AFMS to 16 CHED Regional Offices for distribution to private Higher Education Institutions.

All CHED Regional Offices were instructed to prepare the corresponding Checks and expedite the distribution process to private HEIs with TES grantees for 1<sup>st</sup> and 2<sup>nd</sup> Semester in Academic Year 2018-2019.

The UniFAST Secretariat has included in the provisional agenda for the 20<sup>th</sup> UniFAST Regular meeting on March 27, 2019 the updates on the status of downloading TES funds to private HEIs. In this regard, all UniFAST Regional Coordinators are hereby enjoined to prepare the status report and submit it on or before 6 p.m. today. For your reference, the copy of the standard template is shared to this link:

[https://docs.google.com/spreadsheets/d/1pJDP76Yp9kOkzDf8K\\_5AYpmboc2uzo0jeNMpDL3Q8c/edit#gid=2110970966](https://docs.google.com/spreadsheets/d/1pJDP76Yp9kOkzDf8K_5AYpmboc2uzo0jeNMpDL3Q8c/edit#gid=2110970966)

Thank you for your immediate compliance and appropriate action.

cc: **J. Prospero E. De Vera III, DPA**  
Chairman  
CHED and the UniFAST Board

**Atty. Cinderella Filipina Benitez-Jaro**  
OIC Executive Director, CHED

